Prasanta Chandra MahalanobisMahavidyalaya

(Accredited by NAAC)
111/3, B.T. Road (Bon-Hooghly), Kolkata – 700108
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Website: www.pcmm.edu.in

Date: 12 .12.2020

NOTICE

B.A./B.Sc./B.Com. (Hons.& Gen.) Semester -II & IV Examinations 2020 WBSU

Theory Examination will start from 15.12.20 and ends on 30.12.20

Students having valid Registration Numbers, Roll Numbers, and possessing Proper Admit Cards are eligible for Examination.

Departmental Email IDs are displayed on the college website for University Examination.

All HODs are instructed to compile a list of students who are appearing for the Examination. This list must contain registration numbers and name of the concerned students.

Questions can be downloaded from the website www.wbsuexams.net on the dates of examinations. Examination Incharge also can download the questions and sent to the respective candidates via Email or Whats app.

HOD will select one Examination incharge for that day who will monitor all these works regarding question download, receiving of answer scripts etc.

All the Email Id and phone number of the students to be kept with the Examination in Charge. The incharge mobile number should be provided to students also. Absenteeism of students taking examinations must be followed up.

Students should write the answers in A4 size paper with proper margin and page number positively. First page will contain only

Subject, Roll Number and Registration Number. No name should be written there.

Students have to submit the answer-scripts through Departmental E-mail/ or Incharge Mobile Whats App on that date. At the time of uploading answer-papers Scanned copy of the Admit Card is to be submitted also.

If Any student having difficulty in uploading answer-script may send the written answer-script along with a photocopy of Admit Card duly sealed in an envelope to the college office through authorized representative. On the top of the sealed envelope it should be written Subject, Roll Number, Registration Number of the Candidate only.

All the students are directed to preserve their answer scripts which is to be submitted to college after pandemic is over.

All marks after evaluation must be sent to the respective HOD, who will then upload the marks with help from the department.

A schedule for marks upload must be framed by HOD and to be completed before the due date.

By
Order
Principal
Prasanta Chandra Mahalanobis Mahavidyalaya