

# Prasanta Chandra Mahalanobis Mahavidyalaya



(Accredited by NAAC)

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Date 05.03.2021

## NOTICE

### Theoretical (Honours and Programme)-Semester III and Semester V and Semester I (CBCS) Examination 2020-21 WBSU

All the office staff who will do the **B.A., B.SC., B.COM. (HONS. & GENERAL)** examination related works are informed the following rules:

1. The gurdian/representative of the candidate when submitted answer script physically in the college must be sanitized as per guideline of COVID 19, GOVT. OF INDIA & W.B. by the college staff before entering the main building.
2. The office staff will check the Roll Number, Registration Number over the envelop of each answer script and a copy of the Admit Card be attached to each answer script and write details of candidate and paper of the answer script in a notebook.
3. The gurdian /representative will sign in the notebook during submission with date.
4. The office staff will issue a slip with signature and office seal to the gurdian / representative of acceptance of answer script.
5. Details of the Examiner incharge will be provided by All Head of the Depatment.
6. All the Examination incharge will send a report of the sent up candidate and answer script receipt at the end of examination each day.

All concerned please note.

By order

**Principal**

Prasanta Chandra Mahalanobis Mahavidyalaya